

**REPORT TO:** Executive Board

**DATE:** 12<sup>th</sup> June 2025

**REPORTING OFFICER:** Executive Director of Adult Social Care

**PORTFOLIO:** Health and Wellbeing

**SUBJECT:** Homelessness Contracts: Waiver to Extend Current Contract Terms

**WARD(S)** Borough Wide

**1.0 PURPOSE OF THE REPORT**

1.1 This report seeks approval from Executive Board for two Non-Emergency Waivers in compliance with Procurement Standing Order 1.14.4 (v) of part 3 is sought to allow the continuation of contracts with the incumbent Providers until new procurement processes have been undertaken and completed. This will ensure business continuity.

**2.0 RECOMMENDATION:**

**RECOMMENDED: That**

**1) the report be noted; and**

**2) the Board approve a Waiver in compliance with Procurement Standing Order 1.14.4 v of part 3 of Procurement Standing Orders, to grant extensions to the current Homeless contracts as per sections 3.8 and 3.9 of this report.**

**3.0 SUPPORTING INFORMATION**

3.1 On 18<sup>th</sup> January 2024, Executive Board granted approval to Adult Social Care to commence a new Tender procedure for the supply of a Domiciliary Care Service in compliance with Procurement Standing Order 1.3.5.

3.2 On 14<sup>th</sup> November 2024 and following the successful Tender procedure, Executive Board granted approval to award contracts to successful providers in relation to the Domiciliary Care Service.

3.3 Due to the significant level of interest received during the Domiciliary Care Service procurement process, the procurement process took longer than anticipated to complete. As a result, no new procurement processes could commence until the Domiciliary Care Service procurement process had fully completed.

3.4 It should be noted that following discussions with the Procurement Division, a reprioritisation exercise was undertaken in respect to waivers/contracts which were due to end during 2025 which took into consideration the extended work required to support the new Domiciliary Care contract. As such a number of extensions via waivers will be sought to stagger the procurement activity that will be required.

3.5 Waivers are hereby sought in relation to two Homeless services that are due to end in 2025.

- Single Homeless Supported Accommodation Service
- Homeless Families Supported Accommodation Service

3.6 In order for the two new procurement processes to be undertaken, Executive Board is asked to approve a Non-emergency waiver Procurement Standing Order 1.14.4 (v) of part 3 to allow a 12-month extension to the contract term for each service. This will allow sufficient time for the procurement processes for each service to be undertaken.

3.7 The current contract ends dates are as follows;

Single Homeless Supported Accommodation Service contract end date: 30<sup>th</sup> April 2025.

Homeless Families Supported Accommodation Service contract end date: 1<sup>st</sup> August 2025.

3.8 Executive Board is asked to approve a waiver in compliance with Procurement Standing Order 1.14.4 v of part 3 of Procurement Standing Orders, to extend the contract end dates by 12 months, as follows;

Single Homeless Supported Accommodation Service contract end date: **30th April 2026.**

Homeless Families Supported Accommodation Service contract end date: **1<sup>st</sup> August 2026.**

3.9 Executive Board is asked to approve a waiver in compliance with Procurement Standing Order 1.14.4 v of part 3 of Procurement Standing Orders, to extend each contract end date by 12 months will ensure business continuity whilst the Council undertakes the new procurement processes for each service.

#### 4.0 **POLICY IMPLICATIONS**

4.1 The recommendations for the approval of two Non-emergency waivers of Procurement Standing Order 1.14.4 (v) of part 3 to allow

new procurement processes to commence are consistent with the Public Contract Regulations (PCR 2015), Council policy and the previous decision taken by Executive Board to commence a new Tender procedure for Domiciliary Care.

## **5.0 FINANCIAL IMPLICATIONS**

5.1 The estimated value of the 12-month contract extension period for each service is circa:

Single Homeless Supported Accommodation Service - £584,915

Homeless Families Supported Accommodation Service – £172,984

## **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

### **6.1 Improving Health, Promoting Wellbeing and Supporting Greater Independence**

The provision of Homelessness Services will contribute to improving the Health and Wellbeing of Halton Residents.

### **6.2 Building a Strong, Sustainable Local Economy**

The provision of Homelessness Services will contribute to the employment of Halton Residents.

### **6.3 Supporting Children, Young People and Families**

None.

### **6.4 Tackling Inequality and Helping Those Who Are Most In Need**

The provision of Homelessness Services will contribute to tackling inequality and helping those who are most in need.

### **6.5 Working Towards a Greener Future**

The provision of the Homelessness Services will operate on minimal use of transport.

### **6.6 Valuing and Appreciating Halton and Our Community**

The provision of Homelessness Services will support people to feel safe and engage within their local communities.

## **7.0 RISK ANALYSIS**

7.1 Approval by Executive Board to proceed with the contract extensions will ensure appropriate action is taken to ensure

continuity of the Homeless Service Provision across Halton until new procurement processes have completed.

8.0 **EQUALITY AND DIVERSITY ISSUES**

- 8.1 There are no equality and diversity issues. Homelessness Services are fully accessible to all eligible Halton residents who have been assessed by Adult Social Care as having a need for Homelessness Services

9.0 **CLIMATE CHANGE IMPLICATIONS**

- 9.1 Adult Social Care is committed to reducing its environmental footprint and sustainability. These services require minimal transport use.

10.0 **LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

Executive Board Report, 18<sup>th</sup> January 2024 'Preliminary Procurement Notification – Proposed Tender of a Domiciliary Care Service'.

Executive Board Report, 14<sup>th</sup> November 2024 'Domiciliary Care Service Tender: Recommendations for Contract Award'.